

## Enquire Now!

## TLILIC0003 LICENCE TO OPERATE A FORKLIFT TRUCK

<b>TYPE</b>	LOGBOOK
<b>DURATION</b>	Formal Training 1 day Workplace Training max. 40 hours Theory Licensing Assessment 4 hours Practical Licensing Assessment 2 hours
<b>FEE</b>	\$600 <ul style="list-style-type: none"><li>▪ GST free</li><li>▪ All-inclusive rate, including lunch</li><li>▪ CSQ funding available for eligible construction apprentices/workers</li><li>▪ Group discounts available, min. 4</li><li>▪ Price subject to change</li></ul>
<b>PAYMENT</b>	20% non-refundable deposit required upon enrolment <ul style="list-style-type: none"><li>▪ Balance due upon commencement</li><li>▪ Direct deposit, EFT &amp; cash accepted</li></ul>
<b>LOCATION</b>	46 Redden Street, Portsmouth QLD 4870

### ENTRY REQUIREMENTS

- Can speak and interpret the English language
- Must be able to read, comprehend and write a range of English texts
- Must be able to carry out basic mathematical calculations
- Have the physical capabilities to access and operate forklift truck
- Have access to a forklift truck and licensed forklift operator within a workplace environment
- Applicants must be over the age of 18 to undergo licensing assessments
- Must present 3 original evidence of identity documents to be sighted i.e. drivers licence, Medicare card, bank card

### COURSE OVERVIEW

This course commences with a full day training session specifying the skills and knowledge required to operate a forklift truck safely. A forklift truck is a powered industrial truck equipped with lifting media made up of a mast and an elevating load carriage to which is attached a pair of fork arms or other arms that can be raised 900 mm or more above the ground but does not include a pedestrian-operated truck or a pallet truck. Upon completion of training, learners are to return to the workplace and are required to complete workplace training under the supervision of a person with the equivalent forklift (LF) high risk work licence. It is the responsibility of the student to organise suitable workplace and supervising operator prior to commencing. Workplace training is to be recorded in a logbook. An individual's hours will vary, pending an individual's skills-assessment during training and are determined by an accredited high-risk licensing assessor. Maximum logbook hours issued are 40. Learners are required to complete logbook hours within 12 months of completing formal training. Once hours are complete, learners are to arrange a licensing theory and performance assessment conducted by a Workplace Health & Safety Queensland accredited assessor at our facility.

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### **RECOGNITION OF PRIOR LEARNING (RPL)**

Workplace Health and Safety Queensland does not allow RPL of licensing assessments. However, if suitable documented evidence is provided of prior training / licensed operations, the applicant may be able to use that evidence to modify formal and workplace training. Such applications are to be made in writing and supporting evidence will be required. Workplace Health & Safety Queensland will be notified of such applications and reviewed in conjunction with the licensing department. Expired licences and licences from overseas jurisdictions are not recognised for full RPL, the assessment process must still occur.

### **LANGUAGE, LITERACY & NUMERACY (LLN)**

Century Training offers various strategies to assist learners who may require support with language, literacy and numeracy. Should you feel you may require assistance in these areas, please discuss with the Training Coordinator prior to enrolment. Further information on support services can be found within our RTO Information Handbook, located [www.centurytraining.com.au/resources](http://www.centurytraining.com.au/resources).

### **FUNDING**

Should you be currently employed or have recently been employed (within last 4 years) within the Building and Construction Industry in Queensland, you may be eligible for a training subsidy through a funding initiative of Construction Skills Queensland (CSQ). Eligibility criteria applies. Visit [www.centurytraining.com.au/subsidies](http://www.centurytraining.com.au/subsidies) for further information.

### **LICENCING ASSESSMENTS**

Learners can complete formal and workplace training prior to turning 18 if they are due to turn 18 within 12 months of commencing the course. A candidate must be 18 years or over to undergo licensing assessment. Candidates must provide 3 days-notice to book a theory or practical licensing assessment. Should a candidate receive an unsatisfactory result during assessment, they will be provided the opportunity to re-sit at a suitable time. Re-assessment fees apply.

### **COURSE OUTCOME**

Upon successful completion, a nationally recognised Statement of Attainment and Workplace Health & Safety Queensland Assessment Summary (to apply for a high-risk LF licence) will be issued.

### **OBTAINING A LICENCE**

Learners are required to submit an online application to Workplace Health & Safety Queensland who will issue a high-risk work licence. This application must be lodged within 60 days after the date of the candidate's successful practical assessment. Licensing fees apply and are to be paid direct to Workplace Health & Safety Queensland. <https://www.worksafe.qld.gov.au/licensing-and-registrations/work-health-and-safety-licences/licence-fees>.

### **FURTHER INFORMATION**

Further information on our training policies, can be found within our **RTO Information Handbook** located on our website [www.centurytraining.com.au/resources](http://www.centurytraining.com.au/resources).