



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: Cairns Steel Construction Pty Ltd

Date: 6 June 2017



Organisation details

Organisation's legal name:	Cairns Steel Construction Pty Ltd
Trading name/s:	Century Training
RTO number:	41225
CRICOS number:	n/a

Audit team

Lead auditor:	Mrs Karen Noble
Assistant/s:	Ms Christine Williams

Audit details

Application number/s:	n/a	
Audit number:	AUDREC0000833	
Audit reason	Post initial	
Address of site/s visited:	46 Redden St Portsmith QLD	
Date/s of audit:	6 & 7 June 2017	
Organisation's contact for audit:	Bianca Wilson Bianca@centurycranes.com.au	General Manager 07 4035 1754
Clauses audited:	1.1, 1.2, 1.3, 1.7, 1.8, 1.13-1.14, 1.6, 3.1, 4.1, 5.1, 5.2, 5.3, 7.3 Clauses 1.15, 1.18-1.20, 2.3, 2.4, 8.2 were initially included in the scoping of the audit and found not to be applicable.	

Background

Summary of RTO organisation and management structure:

- The organisation operates a crane hire company ('Century Cranes') and saw an opportunity in the market to become an RTO through employment of crane operators through the business.
- Since initial registration, the organisation has relocated to a larger premises to meet its growing needs.
- The RTO contributes only a small percentage of their business, approximately 5%. The RTO also offers its facilities for lease by other RTOs.
- Trainer/assessors are employed by Century Cranes and conduct training and assessment through Cairns Steel Construction on a part time basis.
- The RTO is structured with Ms Bianca Wilson as its Chief Executive, Ms Bonnie Camp as its Coordinator, both are supported by key staff for safety, administration, finance and two trainer/assessors, Mr Scott Wilson and Mr Andrew Midgeley.

Scope of RTOs registration:

- The RTO offers training and assessment in high risk work and licenced units of competency from the RII and CPC training packages.

Suburb and state of all delivery sites:

- Cairns, Queensland.

Third party usage:

- The RTO does not engage with third parties.

Core clients/target groups:

- The RTO targets existing workers in construction.

Training Revenue (Funded or fee for service):

- Fee for service

Total number of current enrolments in RTO as at audit date:

- 115

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Cairns Steel Construction Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Cairns Steel Construction Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Cairns Steel Construction Pty Ltd conducted on Cairns Steel Construction Pty Ltd
- Other publically available information - including but not limited to, information published on the RTO's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
RIIWHS204D	Work safely at heights	Face to face	33
TLILIC2001	Licence to operate a forklift truck	Face to face	36
TLILIC4011	Licence to operate a slewing mobile crane (over 100 tonnes)	Face to face	1
CPCCLDG3001A	Licence to perform dogging	Face to face	16
CPCCOHS1001A	Work safely in the construction industry	Face to face	1

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Ms Bianca Wilson	Chief Executive Officer	n/a
Ms Bonnie Camp	Administrator	n/a

Findings

Audit finding: Compliant

Report completed by: Mrs Karen Noble

Date: 6 June 2017

- The level of non-compliance considers the potential for an adverse impact on the quality of training and assessment outcomes for students.
- If non-compliance has been identified, this audit report describes evidence of the non-compliance.

Audit finding by Practice

Practice	Standards for RTOs 2015	Original Finding
Marketing/Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.14, 1.6	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015*.

Where evidence of non-compliance is identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting a non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
 - identifying the impact on learners and carrying out remedial action for current and past learners
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