

FUNDING APPLICATION – INDUSTRY WORKERS

Construction Skills Queensland is an independent, not-for-profit, industry-funded body supporting employers, workers, apprentices, trainees and career seekers in the building and construction industry. CSQ provides funding to reduce the financial obstacle to training, making upskilling an affordable option for many more individuals in the construction industry.

COURSE CODE	COURSE TITLE	AMT FUNDED BY CSQ	OUT OF POCKET COST	TICK TO APPLY
Short Course – Civil Specific Program				
RIIWHS202E	Enter and work in confined spaces	\$300	\$0	
RIIWHS204E	Work safely at heights	\$225	\$45	
Short Course – Building specific Program				
CPCWHS1001	Prepare to work safely in the construction industry	\$120	\$0	
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more) (Logbook)	\$528	\$222	
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	\$528	\$372	
CPCCLDG3001	Licence to perform dogging	\$964	\$836	
CPCCLRG3001	Licence to perform rigging basic level	\$1249	\$751	
CPCCLRG3002	Licence to perform rigging intermediate level	\$1307	\$693	
TLILIC0040	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity) (Logbook)	\$1250	\$0	
TLILIC0022	Licence to operate a slewing mobile crane (up to 20 tonnes) (Logbook)	\$1418	\$0	
TLILIC0023	Licence to operate a slewing mobile crane (up to 60 tonnes) (Logbook)	\$1402	\$0	
TLILIC0021	Licence to operate a slewing mobile crane (up to 100 tonnes) (Logbook)	\$1610	\$0	
TLILIC0020	Licence to operate a slewing mobile crane (over 100 tonnes) (Logbook)	\$1610	\$0	

- Applicants must satisfy entry requirements, as outlined within [Course Information](#).
- Applicants must satisfy following eligibility criteria and provide all supporting evidence, prior to course commencement.
- Any enrolments or logbook enrolments **must** be successfully completed, in full by 30th September 2024 to receive funding.
- Eligible Participants can only undertake 8 units of competency in total under the Short Courses Program (which includes both Building and Civil).
- Within the 8 units of competency the following limits also apply: Participants can only undertake 3 High Risk Work Licences. (see RTO for more information).

Applicants **must** answer **YES** to the following criteria.

ELIGIBILITY REQUIREMENTS	EVIDENCE REQUIRED	YES	NO
Requirement – Right to Work in Australia			
Australian or New Zealand Citizen or Permanent Resident	Green Medicare Card (Current) or My.gov – Medicare snapshot OR Australian or New Zealand Passport (Up to 6 months after expiry) OR Australian or New Zealand Full Birth Certificate or Extract* *A commemorative birth certificate cannot be accepted. Australian Citizenship Certificate.		
A Visa holder with relevant permission to work. N.B. This does not include International Student Visas	Employer letter (on letter head, dated and signed by the employer) confirming the participant has the right to work in the Queensland building and construction industry OR Visa with conditions including right to work in the Queensland building and construction industry		

ELIGIBILITY REQUIREMENTS	EVIDENCE REQUIRED	YES	NO
Requirement – Permanently work in Queensland			
An Eligible Worker: Employed in Queensland within the Building & Construction Industry An unemployed eligible worker (unemployed for a period not greater than 4 years who would otherwise meet the requirements of an Eligible Worker)	QLeave Building and Construction Member Statement (current statement showing credits within last 4 years) along with confirmation that the participant is undertaking work within the QLD building and construction industry. OR Relevant current Licence (appendix 4), along with confirmation that the participant is undertaking work within the Queensland building and construction industry. OR Employer letter (on letter head, dated and signed by the employer) confirming employment, role and duties in the Building and Construction industry. OR Statutory Declaration providing details of employment including role and duties within the Building and Construction Industry.		
Self Employed in the Building & Construction Industry	ABN/ACN registration showing ownership and Invoices for recent work in the industry. OR Statutory Declaration providing details of employment including role and duties within the Queensland Building and Construction Industry.		
An active apprentice or trainee, registered in Queensland, undertaking an apprenticeship or traineeship as per the CSQ approved listing.	Employer letter as above with the addition of the apprenticeship details including the Commencement Date, Registration Number and Qualification** OR DESBT Commencement letter to verify Commencement Date, Registration Number and Qualification** **Not acceptable as evidence: An SRTO notification from the AASN; Training Contract; Training Plan		

Applicants **must** not be:

Conditions	Clarification	YES	NO
<p>An Employee of an Authority</p> <p>*NB - a current exemption applies to Employees of Local Councils only if they are undertaking duties for building and construction work which would meet the eligible worker criteria.</p>	<p>State or Territory Government Departments including but not limited to)</p> <ul style="list-style-type: none"> • Energy and Public Works - QBuild • Transport and Main Roads - Roadtek • Government owned Corporations (including but not limited to) • CS Energy Ltd • Cairns Port Authority • CleanCo Queensland • Powerlink Queensland • Energy Queensland • Far North Queensland Ports Corporation Ltd (Ports North) • Gladstone Ports Corporation Ltd • North Queensland Bulk Ports Corporation Ltd • Port of Brisbane • Port of Townsville Ltd • SEQ Water • Stanwell Corporation Ltd • SunWater Ltd • QIC Ltd • Urban Utilities • Water Secure <p>Statutory Bodies (including but not limited to)</p> <ul style="list-style-type: none"> • Jobs Queensland • Queensland Rail • Seqwater <p>Commonwealth Government Departments and agencies (including but not limited to)</p> <ul style="list-style-type: none"> • Australian Army • Royal Australian Air Force • Royal Australian Navy <p>Commonwealth Companies (including but not limited to)</p> <ul style="list-style-type: none"> • Australian Naval Infrastructure Pty Ltd • Australian Rail Track Corporation Ltd • NBN Co Ltd • Australian Universities • Mt Isa Mines <p>Corporate Commonwealth Entities (including but not limited to)</p> <ul style="list-style-type: none"> • Australia Post • Defence Housing Australia 		

ELIGIBILITY of Courses	REQUIRED	YES	NO
<p>I have not undertaken more than 8 units of competency under the Short Course building and Civil Specific program since the 1st October 2022.</p>	<p>Within the 8 units of competency, I have not undertaken a maximum of 3 High Risk Work Licences.</p>		

APPENDIX 1 - SAMPLE EMPLOYER LETTER

(Letter **must** be on company letterhead)Date

Attn: Century Training

RE: CSQ Training Subsidy Application

To Whom It May Concern:

I confirm **NAME** is employed **EMPLOYMENT TYPE** with **COMPANY NAME** as a **JOB TITLE**.

The main duties included in this role are;

- **DESCRIPTION OF DUTIES BEING UNDERTAKEN OR PREVIOUSLY UNDERTAKEN IN THE BUILDING AND CONSTRUCTION INDUSTRY**

These duties are directly related to building and construction sites;

- **CONSTRUCTION SITE NAME & ADDRESS**
 - Must include at least 1 site address
 - Employer address is not acceptable

COMPANY NAME **is / is not** a Small to Medium Enterprise employing 19 people or less.Kind

Regards

EMPLOYEE REPRESENTATIVE SIGNATURE
EMPLOYER POSITION
CONTACT NUMBER

Evidence of employment can also be verified by supplying;

- a. Current Q-Leave membership statement, www.qleave.qld.gov.au
- b. If self-employed, copy of a recent Tax Invoice(s) detailing work undertaken including site address(s)
- c. Relevant current QBCC Licence (see RTO for details)
- d. A statutory declaration providing details of employment including role and duties within the Building and Construction Industry.

Evidence required if un-employed for a period less than 4 years;

- a. Qleave Building and Construction Member Statement
- b. Relevant current QBCC Licence (see RTO for details)
- e. A statutory declaration providing details of employment including role and duties within the Building and Construction Industry.

APPENDIX 2 – STATUTORY DECLARATION EXAMPLE

I,

Of,

In the State of Queensland

Do solemnly and sincerely declare that:

I was employed as a...

My employment status was....Full time / Part Time/ Casual

My period of employment was from (mm/yyyy)

Start Date...

Finish Date...

My duties and or job description whilst I was employed were:

Work was carried out on the following locations:

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

Signature of Declarant/deponent

Take and declare before me at

This day of