

## CSQ FUNDING APPLICATION – INDUSTRY WORKERS

COURSE CODE	COURSE TITLE	AMT FUNDED BY CSQ	OUT OF POCKET COST	TICK TO APPLY
<b>Short Course – Civil Specific Program</b>				
RIIWHS202E	Enter and work in confined spaces	\$300	\$0	
RIIWHS204E	Work safely at heights	\$225	\$0	
<b>Short Course – Building specific Program</b>				
MSMWHS217	Gas Test Atmospheres	\$202	\$18	
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	\$528	\$372	
CPCCLDG3001	Licence to perform dogging	\$964	\$836	
CPCCLRG3001	Licence to perform rigging basic level	\$1249	\$751	
CPCCLRG3002	Licence to perform rigging intermediate level	\$1307	\$693	
TLILIC0040	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity) (Logbook)	\$1250	\$550	
TLILIC0022	Licence to operate a slewing mobile crane (up to 20 tonnes) (Logbook)	\$1418	\$582	
TLILIC0023	Licence to operate a slewing mobile crane (up to 60 tonnes) (Logbook)	\$1402	\$598	
TLILIC0021	Licence to operate a slewing mobile crane (up to 100 tonnes) (Logbook)	\$1610	\$890	
TLILIC0020	Licence to operate a slewing mobile crane (over 100 tonnes) (Logbook)	\$1610	\$1190	

Applicants **must** answer **YES** to the following criteria.

ELIGIBILITY REQUIREMENTS	EVIDENCE REQUIRED		
		YES	NO
<b>Requirement – Right to Work in Australia</b>			
<b>Australian or New Zealand Citizen or Permanent Resident</b>	Green Medicare Card (Current) or My.gov – Medicare snapshot <b>OR</b> Australian or New Zealand Passport (Up to 6 months after expiry) <b>OR</b> Australian or New Zealand Full Birth Certificate or Extract* <b>*A commemorative birth certificate cannot be accepted.</b> Australian Citizenship Certificate.		
<b>A Visa holder with relevant permission to work and study and who has been working in the Queensland building industry for 6 months or more. N.B. An International Student Visa is not eligible</b>	Employer letter (on letter head, dated and signed by the employer) which confirms The participant has the right to work in Australia and undertake study; <b>and</b> The Visa number; <b>and</b> The participant has been employed for 6 months or more		

ELIGIBILITY REQUIREMENTS	EVIDENCE REQUIRED	YES	NO
<p><b>Eligible Worker</b></p> <p><b>Employed and substantially engaged in the Queensland Building and Construction Industry.</b></p> <p><b>OR</b></p> <p><b>Unemployed for less than 6 months in a role which would meet the employed and substantially engaged requirements of an Eligible Worker.</b></p> <p><b>OR</b></p> <p><b>Self Employed and substantially engaged in the Queensland Building and Construction Industry.</b></p> <p><b>NB An Eligible worker is defined in the supporting resources for training suppliers.</b></p>	<p>Employer letter on letter head, dated and signed by the employer which confirms:</p> <p>a) the role of the participant; and</p> <p>b) the duties being undertaken by the participant that demonstrate substantial engagement in the industry priorities identified in the supporting resources.</p> <p><b>OR</b></p> <p>Copy of a relevant licence along with confirmation that the participant is undertaking duties that demonstrate substantial engagement in the industry priorities identified in the supporting resources.</p> <p><b>OR</b></p> <p>Statutory Declaration providing details of employment which would ordinarily be on the employer letter.</p> <p><b>OR</b></p> <p>Self Employed and substantially engaged in the Queensland Building and Construction Industry. Copy of ABN/ACN registration showing ownership and Invoices for recent work in the industry.</p> <p><b>OR</b></p> <p>Statutory Declaration providing details of business registration and recent work in the industry.</p>		

Applicants **must** not be:

Conditions	Clarification	YES	NO
<b>MUST NOT BE:</b>			
• an Employee of an Authority (refer to exceptions);			
• currently enrolled and participating in a Queensland secondary school program;			
• a contracted trainer or assessor or existing worker of an RTO;			
• funded by an Authority or such other source for delivery of the same training being undertaken as part of this Program;			
• funded for more than eight (8) Short Courses under this Program (either in Building Specific and/or Civil Specific) in the same program period;			
• funded for more than three (3) mobile plant operator (MPO) Units of Competency in the same program period;			
• a Participant seeking a Verification of Competency.			
<b>EXCEPTIONS:</b>			
• a Participant whose Employer is a local council who is undertaking roles which would ordinarily be considered an Eligible Worker.			
<b>For Civil Short Courses MUST NOT BE all of the above and:</b>			
• be undertaking the training as part of an apprenticeship or traineeship.			
• Participant is 15 years or older – When a birth certificate or passport is used as evidence above- this can also satisfy confirmation that the participant is 15 years or older <b>OR</b> A Queensland Government issued photo identification card.			

**ALL APPLICANT / EMPLOYER DETAILS MUST BE SUPPLIED FOR APPROVAL**

APPLICANT DETAILS			
<b>Name</b>		<b>Phone Number</b>	
<b>Job Title</b>			
<b>Length of Service</b>		<b>Status</b>	<input type="checkbox"/> Currently employed <input type="checkbox"/> Most recent position
EMPLOYER DETAILS (CURRENT OR MOST RECENT)			
<b>Business Name</b>			
<b>Manager Name</b>		<b>Phone Number</b>	

**Applicant Declaration**

I am aware of all requirements of the course as outlined within the relevant Course Information. I confirm I have reviewed all eligibility criteria and declare the information I am providing is true and correct. I understand if I'm found to be in-eligible for funding due to misleading information, I will be invoiced the full cost of training. I acknowledge I will complete training in full by 30<sup>th</sup> September 2025 or will be invoiced the full cost of training. I authorise Century Training to pass on my contact details to Construction Skills Queensland should they need to contact me regarding a review of my training program, conducting surveys and/or current or future CSQ products and services.

\_\_\_\_\_ Name \_\_\_\_\_ Signature \_\_\_\_\_ Date

**CHECKLIST**

- I have completed application, in full.
- I have provided:
  - o **Colour** copy of green Medicare card or other evidence to show citizenship status
  - o All supporting evidence **must** be provided **prior** to course commencement.
- Applicants must satisfy entry requirements, as outlined within [Course Information](#).
- Applicants must satisfy following eligibility criteria and provide all supporting evidence, prior to course commencement.
- Any enrolments or logbook enrolments **must** be successfully completed, in full by 30<sup>th</sup> September 2025 to receive funding.
  - o

Please return this document to [hello@centurytraining.com.au](mailto:hello@centurytraining.com.au) for processing.

## APPENDIX 1 - SAMPLE EMPLOYER LETTER

(Letter **must** be on company letterhead)Date

Attn: Century Training

### RE: CSQ Training Subsidy Application

To Whom It May Concern:

I confirm **NAME** is employed **EMPLOYMENT TYPE** with **COMPANY NAME** as a **JOB TITLE**.

The main duties included in this role are;

- **DESCRIPTION OF DUTIES BEING UNDERTAKEN OR PREVIOUSLY UNDERTAKEN IN THE BUILDING AND CONSTRUCTION INDUSTRY**

These duties are directly related to building and construction sites;

- **CONSTRUCTION SITE NAME & ADDRESS**
  - Must include at least 1 site address
  - Employer address is not acceptable

COMPANY NAME **is / is not** a Small to Medium Enterprise employing 19 people or less.Kind

Regards

**EMPLOYEE REPRESENTATIVE SIGNATURE**  
**EMPLOYER POSITION**  
**CONTACT NUMBER**

### Evidence of employment can also be verified by supplying;

- a. Copy of ABN/ACN registration showing ownership and invoices for recent work in the industry.
- b. Relevant current Licence along with confirmation that the participant is undertaking duties that demonstrate substantial engagement in the industry priorities(see RTO for details)
- c. A statutory declaration providing details of employment/business registration and recent work in the Industry.

## **APPENDIX 2 – STATUTORY DECLARATION EXAMPLE**

**I,**

**Of,**

**In the State of Queensland**

**Do solemnly and sincerely declare that:**

**I was employed as a...**

**My employment status was....Full time / Part Time/ Casual**

**My period of employment was from (mm/yyyy)**

**Start Date...**

**Finish Date...**

**My duties and or job description whilst I was employed were:**

**Work was carried out on the following locations:**

**And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.**

**Signature of Declarant/deponent**

**Take and declare before me at**

**This                      day of**